



Frederick Aero Club

Membership Application Instructions

Thank you for your interest in Frederick Aero Club! This page outlines the requirements for Application to the club.

Requirements for Membership Application

Required Documents – Please send electronic copies to Mark Edwards at mse103@mac.com Contact Mark if you wish to submit physical copies.

- Membership Application completed in its entirety
- Copy of Drivers License
- Copy of FAA Pilot Certificate (Front and Back)
- Copy of FAA medical OR copy of BasicMed Doctors Exam certification page, and copy of online BasicMed Training Certificate
- Copy of DC SFRA Training certificate or card
- Recent Copy (in last 90 days) of State Driving Record
- Copy of current flight review (if your flight review has expired, it does not preclude you from membership, as you may obtain your flight review from a club instructor, at which time you may submit the copy of the flight review to the club secretary

Additional Requirements

- ...attend at least one monthly membership meeting to meet the club members and/or have made other arrangements to meet the members. Please see club treasurer/club officers for details.
- ...show the club treasurer/club officer a copy of your recent credit report prior to consideration for a membership vote. A credit score is not sufficient. You may meet with the club treasurer/club officer prior to a club membership vote to allow us to review it. The club does not retain a copy of any credit information in our files, and we do not require you to give us a copy of the information, just provide for our officer(s)' review.

After all above requirements are met, Frederick Aero Club will review and verify the documents. If anything is found that would preclude your membership, you will be notified. If there are no issues, the membership vote usually will occur at the next regular monthly meeting.

If your membership is approved:

- You must immediately submit the initiation fee plus first month's member dues to the club treasurer.
 - If you are taking over an outgoing member's membership, you must immediately contact that member to make arrangement for payment of the initiation fee. You must also submit the first month's member dues to the club treasurer. The club does not prorate membership dues, so you will have the option of starting your membership immediately (paying full dues for the current month) or starting at the first of the upcoming month.
- You will be given contact information for the CFI's in the club, and must make arrangements with one of them for a check-out in the club airplane. Upon completion of your checkout, you will be enabled in the scheduling system and given keys to the airplane. You will also be added to the clubs' email list
- Monthly dues are due on the 15th of each month. For example, January dues are due no later than Jan 15th. Flight times are billed on Hobbs time. In the above example, December flight time is due no later than Jan 15th.



Frederick Aero Club

Waiting List Application and Instructions

Thank you for your interest in Frederick Aero Club! This page outlines the requirements for Application to the Club Waiting List.

Requirements for Waiting List Application

Required Documents – Please send electronic copies to Mark Edwards mse103@mac.com Contact Mark if you wish to submit physical copies

- Waiting List Application completed
- Copy of Drivers License
- Copy of FAA Pilot Certificate (Front and Back)

Waiting list applicants will be added to waiting list on a first come first served basis upon receiving ALL the above items. Applicants on the waiting list will be contacted periodically (about once every 90 days) to confirm their interest in remaining on the list. If you decide to drop off the list for any reason, please contact us immediately. If contact is not established during the check-in periods, you will be removed from the waiting list.

If a membership slot becomes available:

If a slot opens up, you will be contacted via email and will be provided 14 days from the date of contact to submit a completed New Membership Application and all supporting documents. Applicants who are placed on the waiting list must attend at least one monthly membership meeting. This requirement is to prevent any delays in processing your membership packet when a slot becomes available. Failure to provide the full membership package requirements within 14 days will result in forfeiture of your position on the waiting list. You may request to be placed back on the waiting list, however your position will move to the end of the list.



Frederick Aero Club Application for Waiting List

Name: _____ **Date of Application:** _____
Street Address: _____ **Referred by:** _____
City: _____ **State:** _____ **Zip:** _____
Primary Phone: _____ **Type:** _____ **Alternate Phone:** _____ **Type:** _____
Email Address: _____
Driver's License Number: _____ **Driver's License State:** _____
FAA Certificate Number: # _____ **Pilot License Type:** _____

Flight Time			
All Aircraft: 0	Single-Engine: 0	Multi-Engine: 0	Sea: 0
Tailwheel: 0	Constant Speed: 0	Rotorcraft: 0	Glider: 0

Have you ever been arrested for DWI, CUI, C&I or any other drug related offense?Yes No
 Have you ever had an aircraft accident as PIC or any violations of the FAR's?Yes No
 Have you ever been arrested for any other offense?.....Yes No
 Have you ever had a civil action filed against you or been the subject of a suit (including Bankruptcy).....Yes No
Explain all "YES" answers on the reverse of this application. Answering yes does not necessarily preclude your membership, but some items will need to be approved by our insurance provider.

Certification

I, _____, attest the information I have given on this form is true and accurate to the best of my knowledge. I have received a copy of the Frederick Aero Club, Inc. bylaws. I realize any false information can be grounds for removal from the waiting list and termination of future eligibility for membership in give Frederick Aero Club, Inc. I have received a copy of the Application for membership and understand the application process should a membership slot become available. I will hold the Frederick Aero Club, Inc. harmless should membership slots not become available, or if I am not voted into club.

Signature: _____

FOR FREDERICK AERO CLUB USE ONLY:

Date Added to Waiting List: _____ **Membership Start Date:** _____
1st Quarterly interest Verification _____ **3rd Quarterly interest Verification** _____
2st Quarterly interest Verification _____ **4th Quarterly interest Verification** _____
Officer Signature: _____ **Officer Signature:** _____



Frederick Aero Club Application for Membership

Name: _____ **Date of Application:** _____
Street Address: _____ **SSN:** _____
City: _____ **State:** _____ **Zip:** _____
Referred by: _____ **Marital Status:** _____
Primary Phone: _____ **Type:** _____ **Alternate Phone:** _____ **Type:** _____
Email Address: _____
Emergency Contact Name: _____ **Emergency Contact Phone:** _____
Date of Birth: _____ **Employer:** _____ **How long:** _____ **years**
Driver's License # _____ **Driver's License State:** _____

Flight Time			
All Aircraft: 0	Single-Engine: 0	Multi-Engine: 0	Sea: 0
Tailwheel: 0	Constant Speed: 0	Rotorcraft: 0	Glider: 0

License and Medical	
FAA Certificate # _____	Pilot License Type: _____
Medical Type: _____	If FAA Medical: _____ Date of Medical:
	If Basic Med: _____ Date of Physician Exam:
	Date of Online Medical Course:

Have you ever been arrested for DWI, CUI, C&I or any other drug related offense?Yes No
Have you ever had an aircraft accident as PIC or any violations of the FAR's?Yes No
Have you ever been arrested for any other offense?.....Yes No
Have you ever had a civil action filed against you or been the subject of a suit (including Bankruptcy)Yes No
Explain all "YES" answers on the reverse of this application. Answering yes does not necessarily preclude your membership, but some items will need to be approved by our insurance provider.

Certification

I, _____, attest the information I have given on this form is true and accurate to the best of my knowledge. I give Frederick Aero Club, Inc. permission to verify this information by any credit or background checks. I have received a copy of, and agree to abide by the Bylaws of the Frederick Aero Club, Inc. and realize any false information can be considered as grounds for termination of membership and/or removal from the waiting list. I agree to give the Frederick Aero Club, Inc. permission to use the information contained on this application and will hold the Frederick Aero Club, Inc. harmless should my application be rejected.

Signature: _____

FOR FREDERICK AERO CLUB USE ONLY:

Date of Membership Vote: _____ **Membership Start Date:** _____
Membership Number _____ **Initiation Fee:** _____ **Transfer:** **OR Fee \$** _____
Approved by the Board of Directors on this _____ **day of** _____, **20** _____
Officer Signature: _____ **Officer Signature:** _____